



# RUBINCAM YOUTH AWARD SUBMISSION REQUIREMENTS

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## Senior Rubincam Youth Award

Applicants are students in Grades 10 to 12, or between the ages of 16 to 18.

Each applicant should submit a single-line genealogy in a biographical format for five generations. The genealogy may follow either the male or female line. Applicants should start with themselves. They may link to either a natural, adoptive, or foster parent or guardian as their next individual. For generations three through five, link to either the maternal or paternal parent of the former generation.

Each generation should include appropriate genealogical information such as: birth date and place, names of parents and siblings, marriage(s), death date(s), spouse(s), and names of children with birth dates and places. Other related information may include but is not limited to occupation, places of residence, religious affiliation, schools attended, and military service, that is in historical context to complement the family history.

Applicants should include traditional source and Internet documents to demonstrate an understanding of various primary and derivative source records. Applicants should apply critical analysis and intellectual skills in compiling the family genealogy.

### Step No. 1:

Prepare a five-generation pedigree (ancestor) chart beginning with the applicant. The information that appears should reflect the principal individuals used in the biographies in steps two through six.

### Step No. 2:

Write a biography about yourself. It should include facts, incidents, and stories with appropriate genealogical information.

### Step No. 3:

For the second generation, select either parent or guardian. Write a biography that describes that person's life. Include facts as well as stories with appropriate genealogical information and sources for an understanding of the place, times, and events the person witnessed. If a living person is used, please include an authorization letter.

### Step No. 4:

For the third generation, select either the maternal or paternal parent of the former generation. Write a biography that describes that person's life. Include facts as well as stories with appropriate genealogical information and sources for an understanding of the place, times, and events the person witnessed. If a living person is used, please include an authorization letter.

### Step No. 5:

For the fourth generation, select either the maternal or paternal parent of the former generation. Write a biography that describes that person's life. Include facts as well as stories with appropriate genealogical information and sources for an understanding of the place, times, and events the person witnessed. If a living person is used, please include an authorization letter.

### Step No. 6:

For the fifth generation, select either the maternal or paternal parent of the former generation. Write a biography that describes that person's life. Include facts as well as stories with appropriate genealogical information and sources for an understanding of the place, times, and events the person witnessed. If a living person is used, please include an authorization letter.

## Style

Submission should include the following elements:

- Typed on 8-1/2" x 11" letter-quality paper
- Double-spaced
- One-inch margins on all four sides
- Numbered consecutively
  - Title page should be numbered as page number one.
  - Supportive evidence should have page numbers.
- Title page should include
  - Manuscript's (genealogy) title
  - Applicant's contact information
    - Name
    - Address
    - Telephone

- E-mail
- Age
- Submission date
- Page two should include a Table of Contents.
- Page three should include five-generation pedigree (ancestor) chart.
- Each biography should consist of a minimum of one page but not more than three pages and begin on a separate page.
- Footnotes should appear at the bottom of the proper page. Each footnote should be single-spaced and begin on a new line. Example: [1 "The Trial Begun," (*Belleville*) *The Daily News-Democrat*, 6 March 1902, p. 1, col. 4.]

#### Supportive evidence (Do Not Include Originals.)

- Must accompany each genealogical biography.
- Include photocopies or certified statements of fact.
- Identified to the pertinent ancestor.
- Identifies the original sources (book, page number, file or jacket number, microfilm number, etc.) and repository.
- Is cited in footnote form.

For more information, see

[Sample Biography](#) (PDF 28.7KB)

[Other Citation Forms](#) (PDF 35.9KB)

[Suggested References](#) (PDF 37KB)

**Mail your completed submission materials to:** NGS Rubincam Award National Genealogical Society 3108 Columbia Pike, Suite 300 Arlington, Virginia 22204-4370 USA

**E-mail contact information is required for all submissions.**

**Questions?** Contact the NGS Awards Chair at [awards@ngsgenealogy.org](mailto:awards@ngsgenealogy.org)