



NATIONAL GENEALOGICAL SOCIETY

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RUBINCAM YOUTH AWARD SUBMISSION REQUIREMENTS

Senior Rubincam Youth Award

Deadline for Submissions—15 December annually

Applicants are notified of the decision by 1 April annually through e-mail

Applicant is a student in Grades 10 to 12, or between the ages of 16 to 18 (by 31 December annually).

Each applicant should submit a single-line genealogy in a biographical format for five generations. The applicant begins with themselves and then may follow either the male or female line. Applicant may use a natural, adoptive or foster parent, or guardian as the second generation.

The submission should demonstrate understanding of various original and derivative source records. It should apply critical analysis and intellectual skills in compiling the family genealogy. Since our families lived through some life changing events, you should put their life into a historical and genealogical context.

Step No. 1:

Prepare a five generation pedigree (ancestor) chart beginning with the applicant. The chart shows the information of the principal individuals appearing in the biographies in steps two through six.

Step No. 2:

Write a biography about yourself. Include facts, incidents, and stories with appropriate genealogical information. Include supportive evidence.

Step No. 3:

For the second generation, select either parent. Write a biography describing person's life. Include facts as well as stories with appropriate genealogical information, life changing events, and sources. This helps one understand the place,

times and events witnessed by the person. Include supportive evidence. If a living person is used, please include an authorization letter.

Step No. 4:

For the third generation, select either the maternal or paternal parent of the former generation. Write a biography describing person's life. Include facts as well as stories with appropriate genealogical information, life changing events, and sources. This helps one understand the place, times and events witnessed by the person. Include supportive evidence. If a living person is used, please include an authorization letter.

Step No. 5:

For the four generation, select either the maternal or paternal parent of the former generation. Write a biography describing person's life. Include facts as well as stories with appropriate genealogical information, life changing events, and sources. This helps one understand the place, times and events witnessed by the person. Include supportive evidence. If a living person is used, please include an authorization letter.

Step No. 6:

For the fifth generation, select either the maternal or paternal parent of the former generation. Write a biography describing person's life. Include facts as well as stories with appropriate genealogical information, life changing events, and sources. This helps one understand the place, times and events witnessed by the person. Include supportive evidence.

Please limit the written narrative of each biography to at least 1000 to 1500 words with no more than five written pages in length. The entire submission contains no more than 50 pages.

Style

Submissions are

- Typed on 8-1/2" x 11" letter-quality paper
- Double-spaced
- Have one-inch margins on all four sides
- Contains a title page with the following required information
 - Manuscript's title
 - Applicant's contact information
 - Name
 - Address
 - Telephone
 - E-mail
 - School
 - Grade
 - Age
 - Submission date
- Contains a Table of Contents on page two

- Contains a five generation pedigree (ancestor) chart on page three
- Remaining pages (both biographies and supportive evidence) are numbered consecutively, with the title page counting as the first page

The biographies

- Begin on a separate page
- Written narratives contain single spaced footnotes at the bottom of the proper page
 - Identifies the original sources (book, page number, file or jacket number, microfilm number, etc.) and repository.
 - Example: [1 "The Trial Begun," (Belleville) *The Daily News-Democrat*, 6 March 1902, p. 1, col. 4.]
 - For more information, see *Other Citation Forms*
- Written narratives contain at least 1000 to 1500 words with a minimum of three pages but not more than five pages
- Have supportive evidence (do not include original documents or pictures) with each biography
- The entire submission contains no more than 50 pages

For more information on genealogy, see the general *Suggested References* .

Mail your completed submission materials to:

NGS Rubincam Award
National Genealogical Society
3108 Columbia Pike, Suite 300
Arlington, Virginia 22204-4370 USA
Received at the NGS office by 15 December

When mailing submission, please get a tracking number to insure the package get to NGS

Questions? Contact the NGS Awards Chair at awards@ngsgenealogy.org